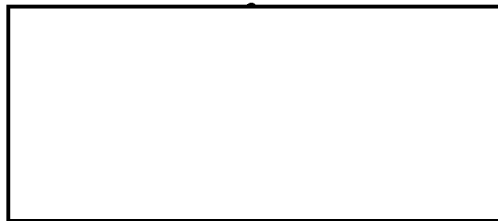


STAT



Let's Consider  
What we could/should  
do Constant  
bomb threats + evacuation  
etc

10 APR 1977

MORI/CDF Pages 3-12

Registry -

Note: Construction proposal  
contained in OL Program,  
FY 1973-1977.

18 March 1971

STAT

Mr. Coffey:

Security advised at 2:25 that a call was received a short while ago at Building [redacted] from a male caller whose voice was quite muffled but he said in effect: "A bomb has been planted in your building and you had better get the hell out."

The building is being evacuated; NPIC guards are assisting in the evacuation.

(This is the building which houses our map library.)

Miriam

WEB  
JHP

Without going to OL, Can we  
relocate papers

STAT

5 AUG 70 - To [redacted]

REQUIREMENTS FOR MAP LIBRARY FACILITY

25X1

GENERAL:

FILE

Bldg 4th 9

The Map Library serves the Intelligence Community through its main offices at the [ ] and branch facilities located at Headquarters Building, Magazine Building, and State Department. Collocation of the central collections and administrative offices with facilities housing other governmental mapping organizations will not obviate requirements for the existing branches. Branch space requirements will not increase as long as the main Library is within easy courier distance of the branches. It is to be anticipated that if the central Map Library were to be moved to a location some distance from the Washington Metropolitan Area, additional branches may have to be established in other government agencies presently being served by the Library, and existing branches may require more space for additional holdings to expeditiously meet demands for maps.

25X1

The following statement of requirements pertains to the main Map Library including storage space now at [ ] Tables quantify requirements for a range of possible ceiling height conditions.

BUILDING REQUIREMENTS:

The Map Library will fit best into light industrial or warehouse space of fire resistive construction, but can be accommodated in typical office space provided that floor loading capabilities are adequate.

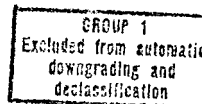
Floor Loads: Requirements will be a function of available clear ceiling heights. Higher stacks of map files increase floor strength requirements; conversely, lower allowable stack heights increase floor area requirements. Large column-free open spaces are desirable.

Room Finishes: Requirements are modest, any clean, paintable dust-free surfaces will suffice for storage and work areas; standard office building finishes for reading rooms and offices. Partitions to be non-combustible.

Utility Systems: Typical conditions supplied in good quality contemporary office buildings will satisfy demands for telephone, lighting, HVAC and plumbing. Neither work sinks nor process water are required. However, a sprinkler system in the file storage areas is desirable.

Trash: Collection and disposal of both classified and unclassified trash is required. Classified trash must be destroyed by burning and pulping; if it is not destroyed onsite, a holding area for classified trash must be provided.

SECRET



**SECRET**

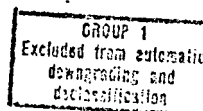
Security: The entire net space must be contained within a Secure Area - 8-inch masonry walls, class B doors with approved locks, metal grilles on exterior windows, intrusion and fire alarm systems, entry controlled by guard or receptionist.

Delivery and Loading: Convenient loading dock and elevator services are required to accommodate frequently scheduled courier deliveries and trash pickups.

SITE REQUIREMENTS:

Location: To avoid disruption of the Map Library service to the Intelligence Community, a site within the metropolitan Washington area that will aid courier travel to and from the State Department, Department of Defense establishments and Langley, Virginia, is desirable.

Site Acreage: The assumption is made that this facility will be included in a large building with other organizations. Therefore, acreage and other site requirements are not listed but assumed to be adequate. Staff parking is listed in the tables.

**SECRET**

~~SECRET~~SERVICES RENDERED BY THE MAP LIBRARY

An Inter Agency Map Procurement Coordination Committee (IAMPCC) is the mechanism through which a coordinated procurement program is carried out. The Chief, Map Library, CIA, serves as coordinator for maps and publications in the Department of State and directs the Inter Agency Coordinated Procurement Program through eight Geographic Attaches. Through this mechanism approximately 80,000 are acquired annually and distributed by the Map Library. Distribution of a large number of Agency produced maps (in multiple copies) is also carried out by the Library.

Maps Acquired from Overseas (annual average approximations)

		%
Total Acquired	80,000	100
CIA (retained for State & CIA)	37,000	46.25
DOD Mapping Agencies	30,000	37.50
Library of Congress & Others	13,000	16.25

All Map Sheets Forwarded, Including Above (annual average approximations)

		%
Total Sheets Forwarded	706,000	100
CIA Components	276,000	39.10
State	61,000	8.70
(State)	(47,000)	(6.70)
(Foreign Service, AID, USIA)	(14,000)	(2.00)
DOD	329,000	46.60
(DIA)	(36,000)	(5.10)
Other Gov't. Agencies	38,000	5.40

Requests for Maps (annual average approximations)

		%
Total Requests	29,500	100
CIA Components	19,900	67.50
State	5,800	19.80
(State)	5,300	18.00
(Foreign Service, AID, USIA)	(500)	(1.80)
DOD	2,100	7.30
(DIA)	(500)	(1.80)
Other Gov't. Agencies	1,700	5.40

~~SECRET~~

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

**SECRET**

11 September 1970

BPS/OL

TABLE 1 REQUIREMENTS: MAP LIBRARY - NONVARIABLE

ITEM	REQUIREMENTS
Population:	
Average on duty	48
Parking:	
Staff	32
Visitors	1
Utilities: (see next table also)	
Water (gal/day)	2500
Sprinkler System	desired
Telephone (no. instruments)	30
Secure Voice Lines	none
Trash:	
Classified Pulp (80 lb sugar bags/day)	6
Classified Burn (80 lb sugar bags/day)	1
Unclassified (cubic yds/day)	1.5
Alarm Systems:	
Intrusion	yes
Fire	yes
Structure:	
Fire Resistive Construction	2-4 hour rating
Column Spacing (minimum feet)	20 x 20 bay
Exterior Walls	masonry
Exterior Windows	protective grilles
Interior Partitions	40 d.b. loss, noncombustible
Elevator, 2,500 lbs.	1
Minimum Area on one floor (sq. ft.)	12,000 - 14,000 variable with stack
(Remainder may be on adjacent floor)	height.

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

~~SECRET~~11 September 1970  
BPS/OL

TABLE 2 REQUIREMENTS: MAP LIBRARY - VARIABLE

ITEM	REQUIREMENTS		
	4 units/stack 8'6" clg. hgt.	5 units/stack 10'6" clg. hgt.	6 units/stack 12'0" clg. hgt.
Gross S. F. *	28,800	25,800	23,800
Net S. F.			
Office Space	8,110	8,110	8,110
Storage Space * **	16,350	13,840	12,140
Totals	24,460	21,950	20,250
Floor Loading:			
L. L. PSF	100	130	150
A/C Tons	116	113	119
Heat BTU/Hr	576,000	516,000	476,000
Electric Demand:			
Light & Power	259 kw	258.0 kw	262.0 kw

25X1

\* Includes space at Records Center, 

\*\* Assumes storage in five-drawer map cabinet units 3'6" x 4' 6"  
 Some savings in file storage space may be effected by use of movable shelving;  
 further study to determine applicability of such storage and amount of savings  
 accrued is necessary.

~~SECRET~~

GROUP 1
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downgrading and
declassification

SECRET

## REQUIREMENTS FOR MAP LIBRARY FACILITY

25X1

### GENERAL:

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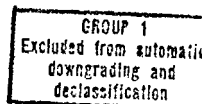
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**Room Finishes:** Requirements are modest, any clean, paintable dust-free surfaces will suffice for storage and work areas; standard office building finishes for reading rooms and offices. Partitions to be non-combustible.

**Utility Systems:** Typical conditions supplied in good quality contemporary office buildings will satisfy demands for telephone, lighting, HVAC and plumbing. Neither work sinks nor process water are required. However, a sprinkler system in the file storage areas is desirable.

**Trash:** Collection and disposal of both classified and unclassified trash is required. Classified trash must be destroyed by burning and pulping; if it is not destroyed onsite, a holding area for classified trash must be provided.

SECRET





**SECRET**

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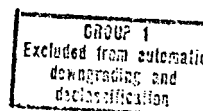
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**Location:** To avoid disruption of the Map Library service to the Intelligence Community, a site within the metropolitan Washington area that will aid courier travel to and from the State Department, Department of Defense establishments and Langley, Virginia, is desirable.

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~~SECRET~~

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Excluded from automatic  
downgrading and  
declassification

SECRET

11 September 1970

BPS/OL

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Alarm Systems:	
Intrusion	yes
Fire	yes
Structure:	
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Column Spacing (minimum feet)	20 x 20 bay
Exterior Walls	masonry
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Interior Partitions	40 d.b. loss, noncombustible
Elevator, 2,500 lbs.	1
Minimum Area on one floor (sq. ft.)	12,000 - 14,000 variable with stack
(Remainder may be on adjacent floor)	height.

SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

~~SECRET~~

11 September 1970

BPS/OL

TABLE 2 REQUIREMENTS: MAP LIBRARY - VARIABLE

ITEM	REQUIREMENTS		
	4 units/stack 8'6" clg. hgt.	5 units/stack 10'6" clg. hgt.	6 units/stack 12'0" clg. hgt.
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Office Space	8,110	8,110	8,110
Storage Space* **	16,350	13,840	12,140
Totals	24,460	21,950	20,250
Floor Loading:			
L. L. PSF	100	130	150
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Heat BTU/Hr	576,000	516,000	476,000
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Light & Power	259 kw	258.0 kw	262.0 kw

25X1

\* Includes space at Records Center, 

\*\* Assumes storage in five-drawer map cabinet units 3'6" x 4' 6"  
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 further study to determine applicability of such storage and amount of savings  
 accrued is necessary.

~~SECRET~~

GROUP 1
Excluded from automatic
downgrading and
declassification

**SECRET**

DD/S  
FILE *Reloc + Ltr 9*

DD/S 70-3358

11 AUG 1970

MEMORANDUM FOR: Director of Logistics

SUBJECT : Relocation of Map Library Division, OBG

1. Attached is a copy of my memorandum to the Deputy Director for Intelligence concerning the relocation of the Map Library Division, OBG.

2. Please note my comments about the community or national character of the Map Library, something I was not aware of before. Note also that I have asked [ ] to furnish me a statement of the community service aspect of his Division. If this statement serves our needs I suggest that your staff begin exploring with other departments and agencies as to whether they have any existing space that might serve the Map Library relocation purposes. Perhaps nothing exists at this time but it may be that some department or agency is in the process of seeking to acquire some new space at a suitable location and we might well with their concurrence include our space requirement in their request. This opens the door to many possible alternatives which may serve our needs in this case.

25X1

*[Signature]*

R. L. Bannerman  
Deputy Director  
for Support

Att

DD/S:RLB:llc (10 August 70)

Distribution:

- O - Addressee w/ccy DD/S 70-3233
- 1 - DD/S Chrono w/ccy DD/S 70-3233
- ✓ 1 - DD/S Subject w/ccy DD/S 70-3233 & Background

DD/S 70-3233 - Memo for DD/I frm DD/S subj: Relocation of the Map Library Division, OBG, dtd 11 AUG 1970

**SECRET**

Excluded from automatic  
downgrading and  
declassification

SECRET

DD/S 70-3233

11 AUG 1970

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Relocation of the Map Library Division, OBGI

REFERENCE : Memo dtd 20 May 70 to DD/S from DD/I;  
re same subject

1. In response to the request contained in the reference memorandum for relocation of the Map Library Division, the Director of Logistics has inquired into the availability of suitable relocation space. At this time I regret to report that we have been unable to locate suitable space in Arlington, [ ] or Central Washington.

25X1

2. Several out of town locations were suggested but in view of the traffic volume service relative to the receipt and distribution of maps it was not feasible that these out of town locations be further pursued.

3. We will continue to explore for alternative locations. In view of the community or national character of the Map Library which serves most of the Intelligence Community components and in turn receives some funds for certain services rendered, we will consider exploring with other departments and agencies of the Intelligence Community any space that they may have available which would serve the relocation purpose of the Map Library. I recently personally inspected the Map Library facilities and have asked [ ] to provide a statement of the community character or service functions of the Map Library which could be used as a basis for exploring space facilities under control of other departments and agencies.

25X1

WILLIAM R. L. BANNERMAN

R. L. Bannerman  
Deputy Director  
for Support

PS-DD/S:JHP:bkf (3 Aug 70)

Rewritten:

DD/S:RLB:llc (10 Aug 70)

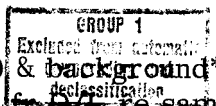
Distribution:

O+1 - Addressee 1 - DD/S Chrono

1 - D/Log 1 - PS Chrono

1 - DD/S Subject w/ref (DD/S 70-2076)

\*DD/S 70-2373, memo dtd 8 Jun 70 to DD/S from DD/I re same subject



SECRET

DD/S 70-3233

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT: <sup>Re</sup> Location of the Map Library Division, OBG

REFERENCE : Memo dtd 20 May 70 to DD/S fr DD/I;  
re same subject

1. In response to the request contained in the referent memorandum for relocation of the Map Library Division, I asked the Director of Logistics to look into the availability of suitable relocation space. I regret to report that we have been unable to locate space in Arlington, [ ] or central Washington.

25X1

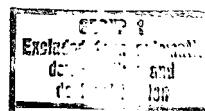
2. In attempting to resolve the problem, we examined traffic and volumes relative to the receipt and distribution of maps. We queried the Chief of the Map Library Division and the Chief of your Administrative Staff regarding the suitability of space at several out-of-town locations. None of these locations appeared worthy of consideration.

3. We are incorporating OBG, including the Map Library Division, in the master plan for Agency consolidation at the Langley site. Meanwhile, I have asked that the Director of Logistics examine ways and means of upgrading your present facilities [ ]

25X1

R. L. Bannerman  
Deputy Director  
for Support

SECRET



**Page Denied**

Next 4 Page(s) In Document Denied



SECRET

11 June 1970

25X1

Mr. Coffey,

[redacted] head of the Map Library, offers the following. They utilize 47 people:

Location of Map Library Service	Average Number of Requests Per Month	Average Number of Maps Per Month
[redacted]	600	50,000
Langley	1,000	4,000
State	500	2,500
Magazine Building	250	1,000

25X1

25X1

On the input side, [redacted] receives an average of 25,000 maps per month from various domestic sources and about 7,500 per month from overseas sources. *the Cryptography Division has about 25,000 maps/month printed and this account for the discrepancy input.*  
I have just noted a discrepancy on the input/output side above, but I do not think it is significant.

The Agency is the largest customer; State the next largest; and DOD the third largest. Most of the requests require prompt action; many of them walking out with their maps and the remainder being handled through inter-office mail, couriers, etc. The locations shown above at Langley, State and Magazine Building are Map Library beachheads.

Map Library personnel, [redacted] could be reorganized if space arrangements could be found to accommodate 12,000 square feet in one location and 5,000 square feet in another location. Most of the people in the 12,000 square foot location would be relatively low-grade workers who would probably quit before they would relocate [redacted] or any other out-of-town point. All or part of the Library should be located within the Metropolitan Washington area. The timing on requirements and the volume of material handled (I was unable to get any cubage or weight figures) seem to rule out location [redacted]. This whole business does, however, suggest the thought at some future date in our construction planning of considering the relationships among the Records Center, the supplemental distribution and the map distribution. Perhaps they could be efficiently merged.

JHP

Att: DD/S 70-2373, Location of the Map Library Division, OBG1

SECRET

Approved For Release 2007/02/01 : CIA-RDP84-00780R003300010013-3

STAT

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Next 1 Page(s) In Document Denied

Approved For Release 2007/02/01 : CIA-RDP84-00780R003300010013-3



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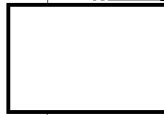
SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Location of the Map Library Division, OBG

FROM:

Director of Logistics  
1227 Ames Center Building

NO.

25X1

DATE

8 JUN 1970

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for Support  
7D-18 Hqs. Bldg.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

CLD-3361



SECRET



CONFIDENTIAL

INTERNAL  
USE ONLY

UNCLASSIFIED

SECRET

8 JUN 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Location of the Map Library Division, OBG

25X1

25X1

1. This memorandum is for your information only.

2. The Map Library Division is currently located in [REDACTED]

[REDACTED] It is certainly true that this is an undesirable location from the Agency standpoint, and the Office of Logistics is fully cognizant of the difficult conditions confronting the Map Library and the services it supplies throughout the Metropolitan Washington Area. The National Photographic Interpretation Center (NPIC) shares the very poor parking arrangement which the Map Library personnel [REDACTED] With less than desirable working conditions, awkward physical facilities, a poor local environment and the isolation of the Map Library, the Building Planning Staff (BPS), OL, has placed the Map Library Division in a high priority for ultimate relocation back to the Headquarters site.

25X1

25X1

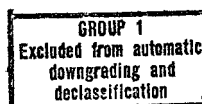
3. If the Map Library Division is to be moved prior to its permanent relocation, there would be additional expenses to be met by the Government. Building [REDACTED] being a Government-owned property, is rent free. No facility is known of in a central location where the Map Library might be placed which could be acquired without rent. The Library is presently in a loft-type area and if placed in a more desirable structure would require as much as double its current floor space requirement for the map collection and reserve copies. It is quite probable that a move [REDACTED] could result in a possible further removal from the Agency components and Department of State which are served by the Map Library Division. Also any new space in which the Library would be located would have to meet special purpose and weight requirements. This could require expensive construction or shoring up of an existing building.

25X1

4. Map Library Division personnel have free parking; however, only a few spaces are reserved. The rest of the parking is in a large open area on first-come basis. Therefore, many of the Map Library Division employees arrive as much as a half hour early in order to find a fairly convenient spot in which to park.

5. The unreliable elevator conditions with the alternative of walking up four flights of stairs is certainly a problem to be faced. There is one handicapped employee working in the Map Library and when the elevator is not running this

SECRET



OL 0-3361

~~SECRET~~

SUBJECT: Location of the Map Library Division, OBGI

poses an added problem. (It must be assumed that if the problem was serious, OBGI or DD/I would take the initiative in reassigning this individual.) It is intended that OBGI, including the Map Library Division, would be accommodated in the first building in the series of structures now being considered in the Master Plan for Agency consolidation at the Langley site. As a trade off to a very costly interim move, it might be possible to upgrade the present facilities in [redacted] [redacted] particularly bringing the elevators up to reliable standards. The Office of Logistics is examining this matter further.

25X1

25X1

6. Although the BPS is giving its top priority to preparing for the ultimate relocation of the NPIC/EOI complex, it is developing in a parallel plan an expansion arrangement for the Printing Services Building in which it is intended that OBGI will be accommodated. The long range relocation solution for OBGI's Map Library Division is to be found in early approval, funding, and construction of an addition to the Printing Services Building. The projection is that the Map Library Division thus could be permanently moved by 1975.

25X1

[redacted]  
John F. Blake  
Director of Logistics

2  
~~SECRET~~

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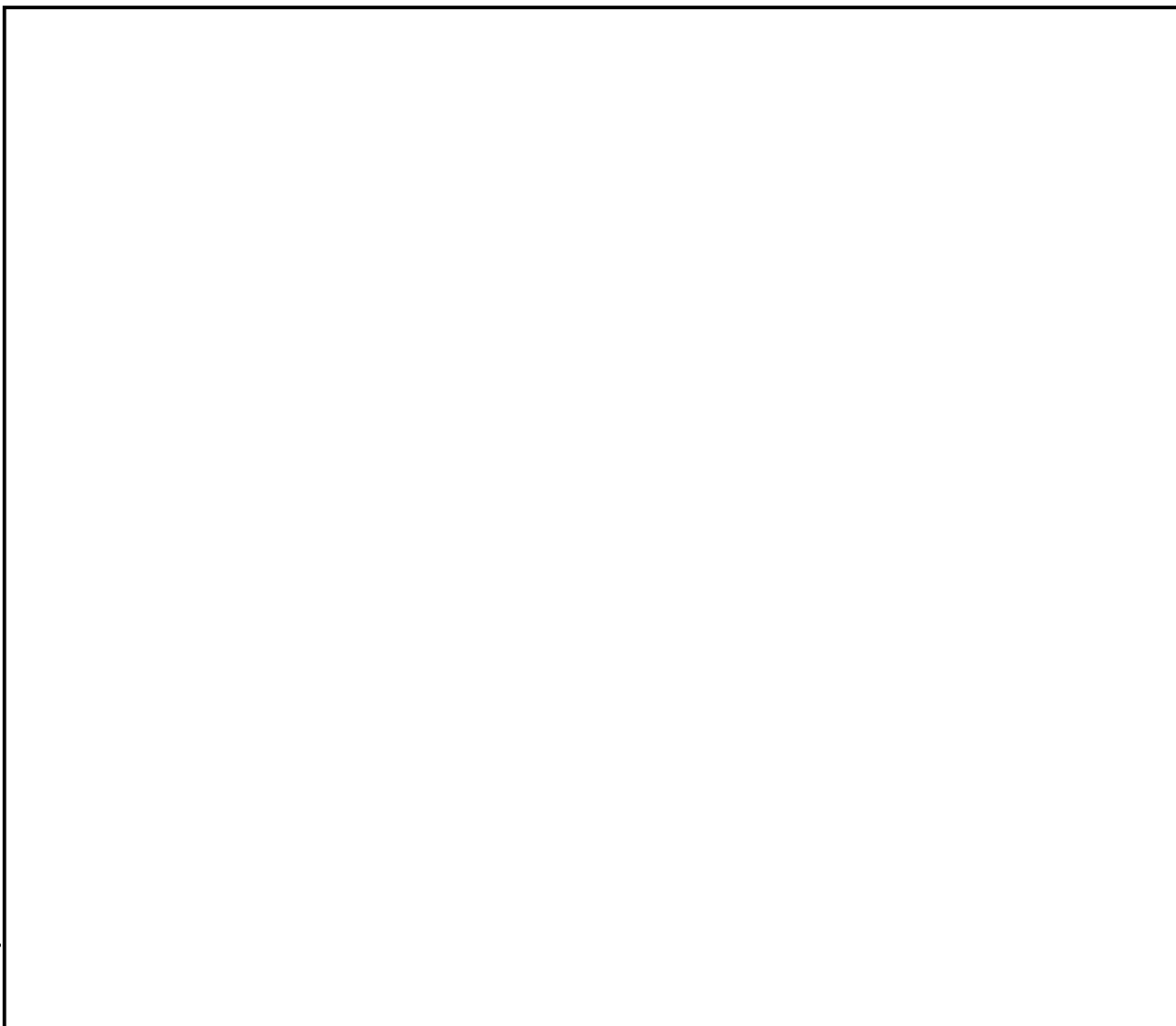
Extracts from Inspector General's Survey of the Office of Basic and Geographic Intelligence, dated March 1970

SUMMARY section, page 2, paragraph 6

6. The principal problem of the Map Library Division pertains to its physical location and isolation. We have no recommendation to make on this point. ....

25X1

MAP LIBRARY DIVISION section, pages 61-63, paragraphs 15 and 16



SECRET

REGISTRY  
FILE *Bledgton 9*

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DDS	22 MAY 1970	<i>B</i>
2	Director of Logistics 1206 Ames Bldg.		
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks:			
<p>Jack:</p> <p>Will you look into the availability of suitable space for the Map Library and advise me as to what, if anything, we can do to relocate it.</p> <p style="text-align: right;">SIGNED R. L. Bannerman R. L. Bannerman</p> <p>h/w: "Perhaps Carruthers Bldg?" s/RLB</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
DDI 7E44			20 May
UNCLASSIFIED	CONFIDENTIAL	SECRET	

FORM NO. 1-67 237 Use previous editions

(40)

STAT

DD/S Distribution:

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DD/S 70-2076: Memo dtd 20 May 70 to DD/S fr DD/I, subj: Location of the Map Library, Division of OBG



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20 May 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Location of the Map Library  
Division of OBGi

1. The recent IG Survey of the Office of Basic and Geographic Intelligence makes much of the physical facilities, locational environment, working conditions, and isolation of the Map Library Division. The Survey states, "The principal problem of the Map Library Division pertains to its location and isolation."

2. I have reviewed this situation and find that there is no reason for the Map Library to remain at its present location. We have made virtually no investment in the building to accommodate the Map Library, and all the equipment presently located there can be moved easily. Furthermore, the Survey identifies a number of reasons for moving the Map Library Division to another location.

3. On this basis, I request that you take action to relocate the Map Library Division. Obviously, I do not expect that space can be made available here at Headquarters. There should, however, be other locations where the social environment is less hostile and where the facilities are more conducive to work. Because most of the Library's relationships are with the State Department, with OBGi in Rosslyn, and with components here at Headquarters, a location in Arlington,  or central Washington would be much more convenient than the present location. Without knowing exactly what space you may be able to acquire, I cannot be more specific. I suggest that you have your staff work this out with the Director of OBGi and the Chief of my Administrative Staff.

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R. J. SMITH

Deputy Director for Intelligence

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